

## पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग

NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

निदेशक ब्लॉक, मावडीयांगडीयांग, शिलांग - 793018 मेघालय

Director's Block, Mawdiangdiang, Shillong - 793018 Meghalaya

E-mail - Info.neigrihms@gov.in www.neigrihms.gov.in

Dated: 28th April '2021

www.neigrinms.gov.in Tele-fax : (0364) 2538025

File. No: NEIGR/ S&P/C-10/20-21

## CIRCULAR

- In Continuation to Circular No. NEIGR/ MS/CIR/2020/176, dated: 25<sup>th</sup> March'20, all departments, healthcare professional are conveyed to ensure judicious and optimum usage of all resource, including PPE stores, medical gas, disposable, reagent etc in view of medical emergency in the country.
- All head of Departments/ Sections/ In charge and healthcare professionals are requested to monitor usage and record the essential stores being utilized strictly for patient care services.
- All requisition of essential stores with previous consumption, available stores need to be submitted on quarterly basis for projection, cost budgeting and allocation of fund on priority.

Prof. (Dr). Prithwis Bhattacharyya Director NEIGRIHMS

## Copy:

- 1. All Incharge / HOD's of Department/ Section.
- 2. Nursing superintendent/ All DNS.
- 3. All Ward incharge/ All stores & Pharmacy professions.

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Prof. (Dr). Prithwis Bhattacharyya

Director NEIGRIHMS

DIRECTOR NEIGRIHMS Shillong - 793018